

## Guidelines for Submitting Proof of Financial Support

The U. S. government requires that all international applicants provide proof of ability to pay tuition and living expenses for themselves and their dependents before a formal letter of admission and an I-20 can issued.

### **All financial documents MUST have:**

- Current date (no earlier than one year before the start of the first semester at St. Bernard's)
- Student's name (or account holder's name if sponsor is someone other than the student)
- Sponsorship letter (affidavit of support) stating account holder's and student's name, current date, relationship between sponsor and student
- Bank letter with bank stamp and bank officer's signature
- Balance of individual liquid accounts or solvency amount

### Types of financial support that are normally accepted:

- Statement for financing studies at St. Bernard's accompanied by a recent bank statement or letter from the bank
- Savings and checking accounts
- Approved educational loans
- Employer and government sponsorships/scholarships
- St. Bernard's scholarships or assistance if applicable – this documentation will be submitted by the academic office

### Types of financial support Not accepted:

- Investments in fixed assets such as property, mortgages, jewelry, residences, automobiles etc.,
- Retirement funds, pensions, life insurance policies
- Tax returns
- Salary/payroll Statements
- Pending loans

### How to Submit Financial Documents:

Documents can be sent as an email attachment in PDF or JPEG format to the Director of Recruitment & Financial Aid or faxed to (585) 271-2045. Your name must be clearly written on all documents. It is not necessary to both email and fax your documents. You will receive a response regarding your documents once they have been processed.